

DGI invisuals

73 Second Avenue
Burlington, MA
01803-4413
Tel: (800) 344-0432
Fax: (781) 270-3663

Company Name: _____

DGI-Invisuals, LLC Sales Rep: _____

Credit Card Purchase Procedures

Credit Card purchases can only be accepted via fax or mail. Employees are not allowed to accept credit card information over the telephone. Orders must have the customer's credit card information and signature on the order.

Please provide the following:

Card number: _____

Expiration date: _____

Card holder name: _____

Card holder authorization signature: _____

Printed name of authorized signer: _____

Type of card

MASTERCARD

AMERICAN EXPRESS

VISA

Once entered, all credit card purchase request orders must be submitted to accounting for approval/authorization. Same day shipping is not guaranteed with this method of purchase. The order will be given to shipping upon credit approval.

Please fax this information to DGI (781) 270-3663.

Thank You.

For internal use only:

Job# _____ Authorization# _____ Denied

Amount \$ _____ Approved